

LIPA SIXTH FORM COLLEGE

WHERE PERFORMANCE MATTERS

HOW TO REGISTER AND COMPLETE LSFC APPLICATION FORMS

Please be aware that you will need access to your personal email account in order to start your application.

Go to our website [LIPA Sixth Form College - Apply - www.lipasixthformcollege.org](http://www.lipasixthformcollege.org)

Click on the **APPLY** tab and the **APPLICATION FORM** button.

Click **START APPLICATION** button → I am the applicant this will take you to the initial student registration form → Complete the basic details asked for making sure you tick the privacy policy boxes → then click the **START YOUR APPLICATION** button.

You will then receive a welcome link in your inbox of your personal email account you registered with earlier → click on the link to verify your Form Registration.

A box with Registered Users will appear → fill in your **email address** and **password** you created and click the **LOGIN** button

Congratulations. You are now ready to complete your application form for LIPA Sixth Form College at your leisure. You have until **31st January** to submit your application. You can access your account at any time using your registered email and password. Please remember to click the **SAVE** button after completing each stage of your form.

If you have any questions regarding your application or admissions in general please do not hesitate to contact me at admissions@lipasixthformcollege.org

I look forward to getting to know you throughout your admissions journey if you decide to apply.

Best wishes

Julie Humphreys

Admissions Officer

Lipa Sixth Form College - 0151 330 3232